

# First: Log in to your Personal FMF page

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**Welcome to your personal FMF page**

**Personal details**  
Name: Jane Smith FMF ID number: 77777  
[View or edit your contact details](#) [Change your password](#)

**FMF Certificates of competence in the 11-13 weeks scan**  
Theoretical course: completed on 11/12/2008 - if you want to review the 11-13 weeks course please select: [Patient](#) / [Medical practitioner](#)  
Certified: February 1, 2009

Certification	Certificate of competence	Last audit	Report	License
NT scan	February 1, 2009	<a href="#">View images</a>	<a href="#">Report</a>	no
Nasal bone	November 30, 2008	<a href="#">View images</a>	February 28, 2009	yes
Ductus venosus	November 30, 2008	<a href="#">View images</a>	February 28, 2009	yes
Tricuspid flow	November 30, 2008	<a href="#">View images</a>	February 28, 2009	yes

Done

Second: Scroll down to Audit/Licensing and Click on “here” to upload images

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Ductus venosus	November 30, 2008	<a href="#">View images</a>	<a href="#">February 28, 2009</a>	yes
Tricuspid flow	November 30, 2008	<a href="#">View images</a>	<a href="#">February 28, 2009</a>	yes
Facial angle	November 30, 2008	<a href="#">View images</a>	<a href="#">Report</a>	yes
Uterine Doppler (PET)	February 1, 2009	<a href="#">View images</a>	<a href="#">February 28, 2009</a>	yes

**Audit / licensing**

If you want to submit images and data for audit please click [here](#)

If you want to download the FMF software and obtain or renew your license for risk calculation please click [here](#)

Third: Click on Browse...

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**Step 1: select audit type**

Audit type:

**Step 2: select three images**

Select **three** images of nuchal translucency showing the calliper placement.

Add an image file:

...and select your 3 NT images, one at a time.

**Step 2: select three images**

Select **three** images of nuchal translucency showing the calliper placement.

Add an image file:

- NT1.jpg
- NT2.jpg
- NT3.jpg

Fourth: Under “add a data file” click on “I don’t have any data” if you have completed over 30 NT scans in the past year that have been sent to a lab for the biochemical risk calculation with your name on the lab requisition as the sonographer acquiring the NT measurement.

### Step 3: add a data file

Here you can upload a data file containing NT measurements. A good distribution of measurements is a condition for being included on the list of sonographers with a satisfactory audit.

Click [here](#) for details of exporting your data from Astraia or the FMF software. Instructions for ViewPoint are [here](#). If you want to know how to submit data from Excel or another program, click [here](#).

- I have a file to upload
- I don't have any data
- I have less than 30 cases

Then please e-mail [USAudit@fetalmedicine.com](mailto:USAudit@fetalmedicine.com) with the name of the lab you use so that your data file may be obtained and uploaded for analysis. If you have done less than 30 NT scans , please send an e-mail indicating that as well. Please include your name and FMF ID number on all correspondence. Thank you!

Finally click on “Upload files” to submit your images

### Last step: send your files

Note: before you upload your audit please [click here](#) to view the new audit policies.

Upload files

OR if you use our free software or free excel spreadsheet, then click on :  
•“I have a file to upload” then browse to your file.  
Finally click on “Upload files”.

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- I have a file to upload
- I don't have any data
- I have less than 30 cases

Data file name:

 

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